

Minutes of the Executive Committee

June 15, 2009

Chair Dwyer called the Executive Committee meeting to order at 10 a.m. and led the committee in the Pledge of Allegiance.

Executive Committee Members Present:

Jim Dwyer
Pat Haukohl
Bonnie Morris

Duane Paulson
Tom Schellinger
Fritz Ruf

Absent:

Dave Swan

Also Present:

Community Development Coordinator Glen Lewinski
Enterprise Operations Manager Andy Thelke
Aging & Disability Resource Center Director Cathy Bellovary
Nutrition Services Supervisor Mary Smith

Chief of Staff Mark Mader
Legislative Policy Advisor Dave Krahn
Legislative Policy Advisor Ann Olson

Discuss and Consider Ordinance 164-O-023: Accept and Appropriate Funds Under the Community Development Block Grant – American Recovery and Reinvestment Act of 2009 (CDBG-R) Public Law III-5 (Recovery Act) and Create a New Capital Project – 200916 Expo Remodel for Home-Delivered Meal Program

MOTION: Paulson moved, Haukohl second, to approve Ordinance 164-O-023

Lewinski said this ordinance authorizes the acceptance of \$392,451 from the CDBG American Recovery and Reinvestment Act. CDBG will execute an agreement with the City of Waukesha to distribute \$114,887 while Waukesha County retains \$277,564. Communities receiving these funds had to show their projects would create jobs. The City of Waukesha will receive \$114K to implement an energy assistance program for low to moderate income residents. Waukesha County's project was discussed for quite some time.

Thelke said it is rare that both the Forum Building North Hall and Arena kitchens are used at the same time. This project renovates and upgrades the Forum Building North Hall and Arenas kitchen facilities at the Expo to serve the needs of the ADRC's Home Delivered Meals (HDM) packaging and distribution operations. The project includes the following: North Hall roof repair, energy efficient lighting upgrades, building repair, building accessibility improvements, kitchen HVAC improvements, room reconfiguration to include an HDM office, accessible parking improvements, kitchen equipment upgrades and office equipment for the HDM program.

Smith said this project will fulfill a 2009 budget objective consolidating three HDM distribution sites in the City of Waukesha to one. The department was looking for a new location for packaging and distribution of 125 to 150 daily meals because the current site is no longer efficient. Food is prepared offsite and delivered in bulk. The volunteers cook vegetables and assemble meals into "TV dinner" like trays.

This project would be a win for the ADRC and Parks and Land Use Departments. Bellovary said the current location is too small.

Dwyer asked if Parks will receive revenue for the space? Thelke said the Parks and Land Use Department may ask for a small rental fee but it will be less than what they currently pay. Upgrades to the walk-in freezer and coolers will reduce operation costs due to increased efficiency.

Dwyer asked if this would affect hall rentals ? Thelke said this will be incorporated into current contracts. Review of the past five-years of records indicates no scheduling conflicts. Smith said the Forum kitchen will be used unless there is a scheduling conflict and then operations will be moved to the Arena kitchen. We have already worked out a system outlining how volunteers will pick up meals during the county fair.

Dwyer said condensing the program from three sites to one will cause consternation from residents. Smith said Brookfield has the same number of qualifying residents as the City of Waukesha and only one site.

Motion carried 6-0.

Discuss and Consider Ordinance 164-O-022: Accept and Appropriate Funds Under Title Iii of the Housing and Economic Recovery Act 2008 (HERA) Neighborhood Stabilization Program from the Wisconsin Department of Commerce

MOTION: Paulson moved, Rufsecond, to approve Ordinance 164 -O-022.

Lewinski said this ordinance authorizes Waukesha County Development as the lead applicant to accept and appropriate \$1,312,575 of funding from the State of Wisconsin into the 2009 Community Development budget. HUD provided Neighborhood Stabilization program funding under the Housing and Economic Recovery Act of 2008. The State of Wisconsin approved three eligible projects submitted by Waukesha County, City of Waukesha, Wisconsin Partnership Housing Development Inc. and Moving Out Inc.

Haukohl asked if \$9,550 would cover Waukesha County's administrative costs? Lewinski said it is 15% of the total funding and should be sufficient. Waukesha County has worked with these partners before and has not had any issues with them in the past.

Regarding the purchase of the YWCA Paulson said the cost of \$850K is less than the mortgage on the building. Will they sell it for less than it is worth? Lewinski said the purchase price had to be discounted for us to get the loan. The sellers could hold onto it forever or sell it at a discount. Demolition of the building will take place before August and be expensive.

Motion carried 6-0.

Discuss and Consider the Following Appointments:

MOTION: Paulson moved, Ruf second, to approve the following appointments en masse.

164-A-012: Appointment of Raymond Dwyer to the County Zoning Board of Adjustment

164-A-013: Appointment of Walter Schmidt to the County Zoning Board of Adjustment

164-A-014: Appointment of Robert B. Peregrine to the Park and Planning Commission

164-A-015: Appointment of Elaine H. Spelius to the Federated Library Board

164-A-016: Appointment of Karl Nilson to the Wisconsin River Rail Transit Commission

164-A-017: Appointment of Gilbert Yerke to the Community Development Block Grant Board

164-A-018: Appointment of Bill Maslowski to the Southeastern Wisconsin Professional Baseball Park District

Motion carried 6-0.

Update on FEMA Training

Morris said she learned so much at the training. She learned more from the presenters rather than the exercises. Don Dittmar's presentation on Waukesha County's GIS and mapping systems was amazing. Morris thought networking was the most important part of the program. Since attending the training, she will be promoting CERT training. People with no training are a detriment and liability in an emergency.

Mader outlined the training agenda which included the following: policy and practice identification, current procedures in need of improvement, how to deal with threats and emergencies, emergency information and media affairs, damage assessment, financial management, strategies for recovery, etc. Waukesha County has plans in place for additional training.

Dwyer said Waukesha County attendees and Bill Stolte were very well prepared for the training. People in the policy room waited for the next phone call. Police and fire have done exercises like this before and have assets to make decisions on their own. Mader was invited to drive needed policy changes. Several people from Waukesha County made presentations. He thought it would have been better to bring the group together in Waukesha County to hear these presentations instead of in Maryland.

Approve Minutes of June 1, 2009

MOTION: Haukohl moved, Rufsec ond, to approve the minutes of June 1, 2009 as amended. Motion carried 6-0.

MOTION: Paulson moved, Rufs econd, to adjourn the meeting at 11 a.m. Motion carried 6-0.

Respectfully submitted,

Bonnie J. Morris
Secretary